

### Form ISR-1

(See SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on common and simplified norms for processing investor's service request by RTA and norms for furnishing PAN, KYC details and nomination)

**REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES/UPDATION THEREOF**  
[For Securities (Shares/Debentures/Bond etc.) of listed companies held in physical form]

Date: \_\_\_ / \_\_\_ / \_\_\_\_

A. I/We request you to Register/Change/Update the following (Tick ✓ relevant box)

<input type="checkbox"/>	PAN	<input type="checkbox"/>	Bank Details	<input type="checkbox"/>	Signature
<input type="checkbox"/>	Mobile Number	<input type="checkbox"/>	E-mail ID	<input type="checkbox"/>	Address

B. Security Details:

Name of the Issuer Company	Folio No.	
Name(s) of the Security holder(s) as per Certificate(s)	1. 2. 3.	
Number & Face value of Securities		
Distinctive number of Securities (Optional)	From	To

C. I/We are submitting documents as per table below (tick ✓ as relevant, refer to the instructions):

	✓	Document / Information / Details	Instruction / Remark
1.		PAN of (app) the (joint) holder(s)	
		PAN Whether it is Valid (linked to Aadhaar):	
		Yes    No	<div style="border: 1px solid black; padding: 5px; font-size: small;">                     PAN shall be valid only if it is linked to Aadhaar by March 31, 2022* For Exemptions/Clarifications on PAN, please refer to Objection Memo in page 4                 </div>
2.		Demat Account Number	Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.

3.	Proof of Address of the first holder	Any one of the documents, only if there is change in address;
		Client Master List (CML) of your Demat Account, provided by DP.
		Valid Passport / Registered Leases or Sale Agreement of Residence / Driving Licence / Flat Maintenance bill.
		Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill not more than 3 months old.
		Identity card / document with address, issued by ant of the following: Central/State Government and its departments, Statutory / Regulatory Authorities, Public sector undertakings, Scheduled commercial banks, Public Financial institutions.
		For FII / sub account, Power of Attorney given by FII/ sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken.
		The proof of address in the name of the spouse.
4.	Bank Details	Account Number: _____
		Bank Name: _____
		Branch Address: _____
		IFSC Code: _____
		MICR Code: _____
		<u>Original Cancelled Cheque</u> with name of security holder printed on it or <u>Bank Passbook</u> or <u>Bank Statement attested by the bank</u> #
5.	E-mail Address	_____#
6.	Mobile	_____#

\* or any date as may be specified by the CBDT (DP: Depository Participant)

# in case it is not provided, the details available in the CML will be updated in the folio

Authorization: I/We authorized you (RT) to update the above PAN and KYC Details in my/our folio(s) \_\_\_\_\_; \_\_\_\_\_ (use separate annexure if extra space is required) in which I / We are the holder(s)(strike off what is not applicable).

Declaration: All the above facts stated are true and correct.

		Holder 1	Holder 2	Holder 3
Signature	√			
Name	√			
Full Address	√			
PIN	√			